



California Natural Resources Agency  
DEPARTMENT OF FISH AND GAME  
**HOW TO BECOME A LICENSED GAME BIRD CLUB**

This new applicant package contains the following information:

- Laws and regulations concerning licensed game bird clubs (FG1402b)
- Licensed Game Bird Club (LGBC) Application (FG1402)
- Licensed Game Bird Club Map of Zone Boundaries
- Game Bird Club Seal Order Form (FG340)
- Credit Card Authorization Form (FG1443)

## **REGULATIONS**

It is important that you read the enclosed LGBC Laws and Regulations regarding LGBCs, so that you have a thorough understanding of the requirements. These laws and regulations are also on the Department of Fish and Game's (Department) website at [www.dfg.ca.gov/licensing/pdffiles/fg1402b.pdf](http://www.dfg.ca.gov/licensing/pdffiles/fg1402b.pdf). In addition, you should check with the local planning agencies to determine whether any other ordinances exist, which may require an additional permit for LGBC activity.

## **POSTING SIGNS**

LGBCs must post signs on the exterior boundary of the club. Consult the regulations for the proper sign language, dimensions, and placement and removal requirements. The Department does not provide signs. (§600(a)(2), Title 14, of the California Code of Regulations (CCR))

## **MAP**

New applications and clubs renewing a license with boundary changes are required to submit a current 7.5 minute United States Geological Survey (USGS) topographic map that identifies all of the following:

1. boundaries of the proposed area(s);
2. the location of the building, house trailer, or site(s) used as the headquarters for the LGBC where records will be kept; and
3. the travel route(s) must be indicated on the map to scale between headquarters and the hunting area(s). These maps may be purchased from the USGS office in Menlo Park, U.S. Geological Survey, 345 Middlefield Road, Menlo Park, CA 94025, phone (650) 853-8300 or at local surveying/engineering supply outlets. The USGS web site at [www.usgs.gov](http://www.usgs.gov) provides the information about the outlets near you. (§600(a)(1)(E), §600(b)(1)(F), and §600(b)(2)(G), Title 14, of the CCR)

## **PROOF OF HUNTING RIGHTS**

Applications involving land(s) not owned by the applicant must include written verification that the applicant has acquired exclusive hunting rights on the land in question for the total period of the term of the license, which is August 1 to July 31, or for the remainder of the period if issued after August 1. (§600(a)(1)(G), Title 14, of the CCR)

## **SHOOTING PERMIT REQUIREMENTS**

No person may hunt domestically reared game birds on a LGBC without having in possession a valid hunting license, a valid upland game bird stamp and a valid game bird club shooting permit issued by the licensee or an agent authorized by the licensee. The shooting permit shall include the following information: hunter's name, California hunting license number, and date(s) permit is valid. The Department does not provide shooting permit forms. (§600(a)(4), Title 14, of the CCR)

## **CALIFORNIA GAME BIRD CLUB SEALS (CGBCS)**

Seals must be affixed by the licensee or an authorized agent, to all pheasants, chukars, and turkeys taken on a LGBC. The seals must be purchased and located on the LGBC prior to the take of any released birds. (FGC §3309 and §600(a)(8), Title 14, of the CCR)

Please note the following when ordering CGBCS:

- CGBCS are only available from the Department's License and Revenue Branch (LRB) in Sacramento.
- Use the enclosed order form when placing your order for seals. Additional forms are available at [www.dfg.ca.gov/licensing/pdffiles/fg340.pdf](http://www.dfg.ca.gov/licensing/pdffiles/fg340.pdf).
- Seal orders are not processed until your license is issued.
- Order forms may be faxed to the LRB at (916) 419-7586 or emailed to [spu@dfg.ca.gov](mailto:spu@dfg.ca.gov) if using a credit card.
- Seals are not available for purchase on a walk-in basis at the LRB sales counter.
- Check your seal inventory often and allow 15 business days for delivery of your order.
- Large orders are sent by a delivery service that does not provide delivery to PO Boxes. Please provide the appropriate delivery address.
- Next day air service and Saturday delivery of orders is not available.
- DO NOT SEND CASH.

## IDENTIFICATION REQUIREMENTS

Identification is now required for all first time purchases through the Internet Point of Sale (IPOS) system. Section 700.4, Title 14, of the CCR, states that any applicant applying for any license, tag, permit, reservation or other entitlement issued via the ALDS shall provide valid identification.

Acceptable forms of identification for individuals include:

- Valid driver's license or identification card issued to the applicant by the Department of Motor Vehicles or by the entity issuing driver's licenses in the applicant's state of domicile;
- Any license document or identification number previously issued via ALDS;
- US Birth Certificate;
- US Certificate or Report of Birth Abroad;
- Birth Certificate or passport issued from a US Territory;
- INS American Indian Card;
- US Passport;
- US Military Identification Cards (active or reserve duty, dependent, retired member, discharged from service, medical/religious personnel); or
- Certificate of Naturalization or Citizenship.

Any applicant less than 18 years of age applying for any license, tag, permit, reservation or other entitlement issued via the ALDS shall provide valid acceptable forms of identification, which include any form of identification described as acceptable for individuals or a parent or legal guardian's acceptable identification.

All applicants applying as a business must provide documentation identifying the business' structure type.

Acceptable forms of identification for businesses include:

- Articles of Incorporation;
- Articles of Organization;
- Certificate of Limited Partnership;
- Statement of Partnership Authority;
- Registration as a Limited Liability Partnership; or
- Statement of Sole Proprietorship.

## APPLICATION

When filling out the enclosed application, it is very important that you complete **ALL** sections. **Incomplete applications will be returned and may delay the issuance of your license.** Remember to sign and date your application. Please send **ALL COPIES** of your completed application, with the appropriate fee, map and proof of hunting rights if required, and a legible copy of your identification to the Department of Fish and Game, License and Revenue Branch, 1740 N. Market Blvd., Sacramento, CA 95834. Contact the LRB at (916) 928-5849 or [spu@dfg.ca.gov](mailto:spu@dfg.ca.gov) if you need additional information.

Please allow a **15 business days** for processing. The application will become your license when validated and returned by the Department.